



## Position Description Technologist

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**Reports to:** Technical Officer

**Direct Reports:** Not applicable – Responsible to supervise Project and research staff as required

**Delegation:** Not applicable

**Functional Role:** A member of the SAITL Laboratory team with the responsibility for technical development, research, new methodologies, specialist testing and trouble shooting.

### Key Relationships:

#### *Internal –*

- Management Team
- Laboratory Technicians

#### *External –*

- Member Company Representatives
- Customers
- Supplier representatives

### Principal Accountabilities:

#### Technical –

- Undertake research and development to improve systems and procedures for analysis
- Carries out specialist testing
- Investigate technical problems and provide solutions.
- Provide innovative ideas to improve the processes and systems in place.
- To conduct any project work as required.

- To assist in the analysis of statistical data and with routine laboratory analyses as required.
- To assist with equipment evaluation and validation.
- To implement and validate test methods.
- Undertake any other responsibilities or duties as may be assigned by the General Manager, from time to time, in order to ensure the continuous operation of the business.

#### **Health & Safety:**

- Actively promote SAITL's Health and Safety requirements.
- Ensure all new developmental work meets health and safety guidelines and consultation with the Health and Safety Coordinator is completed.

#### **Customer Service and Relationships -**

- Liaising with member companies and clients ascertaining their needs and requirements

#### **Reporting –**

- Preparing timely weekly reports and other reports that may be required from time to time for the Technical Officer and General Manager.
- Prepare accurate technical reports and maintain the technical report register.